

The Regular Meeting of the Board of Education of Madison Central School was held on October 19, 2021 at 6:00 pm in the auditorium.

**MEMBERS PRESENT:** Mrs. Laura Billings  
Mrs. Jessica Clark  
Mr. Mike Filipovich  
Mrs. Jennifer Lavoie  
Mr. Jona Snyder - 7:05 pm

**MEMBERS ABSENT:** Mrs. Brittany Rizzo  
Mrs. Jennah Turner

**OTHERS PRESENT:** Mr. Jason Mitchell, Superintendent  
Mrs. LeeAnn Cucci, Elementary Principal  
Mr. Brian Latella, Director of Curriculum  
Mrs. Melanie Brouillette, Treasurer  
Ms. Tracey Lewis, District Clerk

- I. Call to Order of Regular Meeting
  - a. The Regular Meeting was called to order at 6:34 pm by Mrs. Lavoie, president.
- II. Executive Session
  - a. To discuss employee compensation for completing tasks outside job title

**MOTION # 1 - ENTER EXECUTIVE SESSION**

ON THE MOTION of Mrs. Billings, seconded by Mrs. Clark, the Board moved to enter into Executive Session at 6:34 pm to discuss employee compensation for completing tasks outside of job title. Motion carried 4 yes, 0 no.

- III. Adjourn Executive Session and Resume Regular Meeting

**MOTION # 2 - ADJOURN EXECUTIVE SESSION AND RESUME REGULAR MEETING**

ON THE MOTION of Mrs. Billings, seconded by Mrs. Clark, the Board moved to adjourn Executive Session and resume the Regular Meeting at 6:57 pm. Motion carried 4 yes, 0 no.

- IV. Agenda Additions
  - a. None
- V. Consent Agenda
  - a. Approval of Agenda for This Meeting

**MOTION # 3 - APPROVAL OF AGENDA**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Billings, the Board moved to approve the agenda for this meeting. Motion carried 4 yes, 0 no.

- b. Approval of Minutes
  1. September 21, 2021 Regular Meeting Minutes

**MOTION # 4 - APPROVAL OF MINUTES**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Billings, the Board moved to approve the minutes from the September 21, 2021 Regular Meeting. Motion carried 4 yes, 0 no.

- VI. Public Forum
  - a. None

VII. Reports

a. Treasurer

1. Internal Claims Auditor's Report

**MOTION # 5 - APPROVAL OF INTERNAL CLAIMS AUDITOR'S REPORT**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Billings, the Board moved to approve the Internal Claims Auditor's Report. Motion carried 4 yes, 0 no.

2. Treasurer's Report dated September 30, 2021

**MOTION # 6 - APPROVAL OF TREASURER'S REPORT**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Billings, the Board moved to approve the September 30, 2021 Treasurer's Report. Motion carried 4 yes, 0 no.

3. Detail Warrants

**MOTION # 7 - APPROVAL OF DETAIL WARRANTS**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Billings, the Board moved to approve the Detail Warrants as follow: Warrant Number 9 - Fund A - 9/2/21 - 3 pages, Warrant Number 10 - Fund A - 9/17/21 - 7 pages, Warrant Number 5 - Fund C - 9/17/21 - 2 pages, Warrant Number 3 - Fund TA - 10/11/12 - 4 pages, Warrant Number 5 - Fund FA21 - 9/2/21 - 1 page, Warrant Number 1 - Fund FA22 - 9/17/21 - 1 page. Motion carried 4 yes, 0 no.

4. The Financial Status Report was provided.

5. The Quarterly Student Activities Reports for July-September 2021 were provided.

b. Superintendent – Information Items

1. COVID 19

- a. Mr. Mitchell shared with the Board that the District is in its third week of staff COVID screening and first week of student COVID screening. There have been no positive cases from this screening as of yet. Currently only 14 of 41 students who indicated interest in the screening have actually signed up in the portal to have the screening administered. Winter athletes will be screened if Madison County and the District remain in a high transmission area of New York State.
- b. Mr. Mitchell shared that the District has seen approximately 10 positive COVID-19 cases over the past two weeks and there has been no evidence of transmission within the school building. There are no plans to go fully remote at this time and this is most likely only a possibility if we had a significant staff shortage or internal transmission of COVID-19. Mr. Mitchell also stated that he is moving to a weekly communication to all members of the District via the global calling system in an effort to remain transparent, and to limit the amount of calls coming to everyone. If an immediate call is necessary, clearly that will still be sent out. He also thanked all the staff for their hard work staying on top of the contract tracing, which helps keep our students in school and the building open.

Jona Snyder arrived at 7:05 pm.

2. Mr. Mitchell discussed the upcoming National FFA Convention trip and the concerns over bus sharing amongst multiple districts. Madison students will be COVID-19 screened both before and after the trip. Five other districts have implemented the same safety measures. Only 2 districts which are sharing the bus have indicated that they will not screen their students. Madison is sending six students with one advisor and masks will be mandated while on the bus. COVID-19 protocols will also be in effect and enforced at the convention.

c. Superintendent – Approval Items

1. Approval of increase in pay rates due to minimum wage increase effective January 1, 2022

**MOTION # 8 - APPROVAL OF INCREASE IN MINIMUM WAGE**

ON THE MOTION of Mr. Filipovich, seconded by Mr. Snyder, the Board moved to approve the increase in minimum wage effective January 1, 2022 Motion carried 5 yes, 0 no.

2. Approval of MOA with Non-Instructional Unit

**MOTION # 9 - APPROVAL OF MOA WITH NON-INSTRUCTIONAL UNIT**

ON THE MOTION of Mrs. Billings, seconded by Mr. Filipovich, the Board moved to approve the MOA with the Non-Instructional Unit regarding the increase in wages for employees affected by the minimum wage increase to meet the minimum wage increase. Motion carried 5 yes, 0 no.

3. Acceptance of 2020 Annual Drinking Water Quality Report

**MOTION # 10 - ACCEPTANCE OF 2020 ANNUAL DRINKING WATER QUALITY REPORT**

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the Board moved to approve the 2020 Annual Drinking Water Quality Report. Motion carried 5 yes, 0 no.

4. Approval to cancel outstanding checks as listed

**MOTION # 11 - APPROVAL TO CANCEL OUTSTANDING CHECKS**

ON THE MOTION of Mrs. Billings, seconded by Mr. Filipovich, the Board moved to approve cancelling the outstanding checks as provided. Motion carried 5 yes, 0 no.

5. Approval of combination with Morrisville Eaton for Varsity and Modified Wrestling for the 2021-22 season

**MOTION # 12 - APPROVAL OF COMBINATION WITH MORRISVILLE EATON FOR WRESTLING**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Billings, the Board moved to approve the combination with Morrisville Eaton for Varsity and Modified Wrestling for the 2021-22 season. Motion carried 5 yes, 0 no.

6. Acceptance of 2020-21 Financial Audit

**MOTION # 13 - ACCEPTANCE OF THE AUDIT**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Billings, the Board moved to accept the 2020-21 Financial Audit. Motion carried 5 yes, 0 no.

VIII. Committee Reports

- a. Mr. Snyder updated the Board on the progress of the Building and Grounds Committee. Mr. Snyder indicated that there would be propositions at the upcoming May Annual Meeting for a Capital Building Project which may include updates, improvements or repairs to the roof, windows, clock system, parking lot surfaces and parking lot lighting. Other focus groups will be meeting to create other priority items. There was discussion about the need for the development of a new nurse's office and library area and the upgrade to the stage flooring. The footprint of the building cannot change, but movement and redesign can take place within the current footprint of the building.
- b. Mr. Snyder also spoke about the Negotiations Committee meeting and that Mr. Mitchell has been given full authority to move forward on behalf of the Board of Education with the beginning stages of communication with the MTA.

IX. Policy

- a. Second Readings and Approvals of:
  1. Policy #2300 entitled "Regular Board Meetings"
  2. Policy # 2400 entitled "Formulation, Adoption and Dissemination of Policy"

**MOTION # 14 - APPROVAL OF POLICY**

ON THE MOTION of Mrs. Clark, seconded by Mrs. Billings, the Board moved to approve the second readings of Policy # 2300 entitled "Regular Board Meetings" and Policy # 2400 entitled "Formulation, Adoption and Dissemination of Policy". Motion carried 5 yes, 0 no.

- b. Notice was given of the Superintendent's approval of Regulations due to expiration of previous form for the following regulations:
  1. Regulation # 6300.2 entitled Notice of Eligibility & Rights and Responsibilities under the Family and Medical Leave Act
  2. Regulation # 6300.3 entitled Certification of Health Care Provider for Employee's Serious Health Condition under the Family and Medical Leave Act
  3. Regulation # 6300.4 entitled Certification for Military Family Leave for Qualifying Exigency under the Family and Medical Leave Act
  4. Regulation # 6300.5 entitled Certification of Health Care Provider for Family Member's Serious Health Condition under the Family and Medical Leave Act

X. Old Business

- a. None

XI. Board of Education Discussion Items

- a. None

XII. New Business

- a. Personnel
  1. Appointments
    - a. Mary Clark - Non-Certified Substitute Teacher effective October 20, 2021, pending fingerprint clearance
    - b. John Huther - Non-Certified Substitute Teacher effective October 20, 2021
    - c. Aaron Brown - Non-Certified Substitute Teacher effective October 20, 2021
    - d. Krista Worlock - Non-Certified Substitute Teacher effective October 20, 2021

**MOTION # 15 - APPROVAL OF APPOINTMENTS**

ON THE MOTION of Mrs. Billings, seconded by Mrs. Clark, the Board moved to approve the appointments as follow: Mary Clark - Non Certified Substitute Teacher effective October 20, 2021, pending fingerprint clearance, John Huther - Non Certified Substitute Teacher effective October 20, 2021, Aaron Brown - Non Certified Substitute Teacher effective October 20, 2021 and Krista Worlock - Non Certified Substitute Teacher effective October 20, 2021. Motion carried 5 yes, 0 no.

2. Coaching Appointments for the Winter 2021-22 season

**MOTION # 16 - APPROVAL OF COACHING APPOINTMENTS**

ON THE MOTION of Mrs. Billings, seconded by Mrs. Clark, the Board moved to approve the Coaching appointments for the Winter 2021-22 season as follow:

- a. Michael Strong - Boys Varsity Basketball
- b. William Hunter - Boys JV Basketball
- c. Michael Lee - Boys Modified Basketball
- d. Payge Miller - Girls Varsity Basketball
- e. Tricia Coon - Girls Modified Basketball

Motion carried 5 yes, 0 no.

3. Retirements

- a. Lorrie Gridley - Food Service effective June 30, 2022

**MOTION # 17 - ACCEPTANCE OF RETIREMENT**

ON THE MOTION of Mrs. Clark, seconded by Mrs. Billings, the Board moved to accept the retirement of Lorrie Gridley as Food Service employee effective June 30, 2022, with many thanks. Motion carried 5 yes, 0 no.

4. Salary Adjustments

**MOTION # 18 - APPROVAL OF SALARY ADJUSTMENTS**

ON THE MOTION of Mrs. Billings, seconded by Mrs. Clark, the Board moved to approve the following salary adjustments:

- a. Bridget Idzi - from M1 with Masters, Step 20 to M3 with Masters, Step 20  
b. Jessica Palmer - from M1 with Masters, Step 7 to M4 with Masters, Step 7

Motion carried 5 yes, 0 no.

5. Leave Request

**MOTION # 19 - APPROVAL OF LEAVE REQUESTS**

ON THE MOTION of Mrs. Billings, seconded by Mr. Snyder, the Board moved to approve the leave requests as follow:

- a. Jessica Chenel - FMLA starting Friday, October 29, 2021 though January 28, 2022 utilizing sick time and unpaid leave  
b. Courtney Heim - Unpaid leave for Friday, February 18, 2022

Motion carried 5 yes, 0 no.

6. Mentor Appointments

- a. Megan Barnes for Michael Barnes with a stipend of \$100

**MOTION # 20 - APPROVAL OF MENTOR**

ON THE MOTION of Mrs. Billings, seconded by Mrs. Clark, the Board moved to approve Megan Barnes as a mentor to Michael Barnes with a stipend of \$100 for the 2021-22 school year. Motion carried 5 yes, 0 no.

- b. CSE/CPSE Recommendations – in official packet

**MOTION # 21 - APPROVAL OF CSE/CPSE RECOMMENDATIONS**

ON THE MOTION of Mrs. Billings, seconded by Mrs. Clark, the Board moved to approve the CSE/CPSE Recommendations as found in the official packet. Motion carried 5 yes, 0 no.

c. Principal / Director Reports

1. Mrs. Cucci spoke about partnering with OHM BOCES for science kits, the elementary math night scheduled for October 21, 2021 which will be held in the cafeteria from 6-7 pm, the Fall Festival which will consist of a parade of students in costumes. If the weather permits, this parade will be outside and parents will be welcome to watch the parade. If the weather does not permit, the parade will be inside and parents will not be allowed to watch. Mrs. Cucci also shared that the first grade went to Fort Rickey, the PreK went to Savicki's and the Kindergarten is going to Savicki's.
2. Mr. Latella shared that the District is providing large amounts of professional development opportunities for our staff including Special Education, Early Intervention and Curriculum Alignment along with the additional guidance from Olivia Wahl and Jody Popple. The Superintendent's Conference Day on Friday the 22nd will have a highlight on the Reading Initiative along with a Discovery Trail tour which will include a tour of the outdoor classrooms. There will also be a staff luncheon held in the pavilion at Madison Lake catered by "Cotter's Cafe", our very own cafeteria manager. Mr. Latella also addressed the District's shortage of substitute teacher staffing. The District continues to actively seek substitute teachers.

XIII. Correspondence

- a. The Library Media Center monthly report for September 2021 was shared.

XIV. Question & Answer Opportunity

- a. None

XV. Adjournment

**MOTION # 22 - ADJOURNMENT**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Billings, the Board moved to adjourn for the evening at 7:33 pm. Motion carried 5 yes, 0 no.